

**ETTINGTON PARISH COUNCIL**

**UNRATIFIED MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 12 JANUARY 2022**

Present:- Cllrs D Clarke, J Collins, D Hughes (Chairman), G Lambert, R Smith and R Whitfield of Ettington Parish Council.

In attendance: Jane Carter, Clerk, Cllrs I Seccombe (WCC) and P-A O'Donnell (SDC) and two members of the public

220112/1	<b>Apologies for Absence (including Acceptance) :</b> Cllrs Melville-Wright and Houghton
220112/2	<b>Declaration of Disclosure Pecuniary Interest</b> None
220112/3	<b>To Confirm Minutes</b> It was resolved that the minutes of the Ordinary Parish Council Meeting that took place on 8 December 2021 be accepted as true record and signed by the Chairman
220112/4	<b>Community Centre Update</b> Decisions had been made to raise prices due to the increasing fuel costs otherwise the Centre was likely to be in a deficit. Bids for the remaining £300k for Green shoots grant may soon be invited and CC will apply for more battery money. An outside tap was required for the MUGA resurfacing work and the PC would consider meeting the cost
220112/5	<b>Warwickshire County Council/Stratford District Council update</b>  Cllr Seccombe reported from WCC: <ul style="list-style-type: none"> <li>• There were 250 people in hospital with Covid. 9 in ICU.</li> <li>• Staff sickness was proving a challenge for WCC but they were coping</li> <li>• Budget setting was one month away. Increasing energy costs were a concern. This was a single settlement year which made it hard to plan in advance. Demand was increasing in social care and children's services.</li> <li>• Issues with the delivery of mail to Fulready and other villages had been raised with the PO and the MP. This was due to staff shortages</li> </ul> Cllr O'Donnell reported from SDC: <ul style="list-style-type: none"> <li>• The merger between Stratford District Council and Warwick had gone through. It would now be referred to the Government.</li> <li>• The South Warwickshire Local Plan website was live on <a href="http://www.southwarwickshire.org.uk">www.southwarwickshire.org.uk</a>. Four planning sites had been put forward for Ettington, but these were not yet confirmed and there were still many months of discussion. People should sign up to the newsletter</li> <li>• The digital strategy had been approved</li> <li>• Green waste bins had not been collected due to staff shortages</li> <li>• The four-day Christmas Victorian market had been very successful with 42% more visitors over the four days than last year</li> <li>• A new volunteering programme was starting, and Parish Councils would be contacted with help for recruiting volunteers to fill vacancies</li> <li>• There were still backlog issues within the SDC planning department with 5 officer vacancies. A new Head of Planning had been recruited</li> </ul>

	<ul style="list-style-type: none"> <li>• Ettington Allotment Society had been in touch to ask for availability of land. The Diocese had been approached and they had suggested asking the parish council for part of the playing fields.</li> </ul>
220112/6	<p><b>Open Forum</b> (Approximately 15 minutes is allocated to this item)</p> <p>- A resident asked what was happening with the Ryepiece Orchard site which the Parish Council was due to take over. He said there was a great deal of work which was needed to get the site fit to be handed over and that the council should ask for this to be completed before taking ownership of the site. The footpath was in a very bad state and becoming dangerous. A management company was meant to have been set up. The Parish Council were aware of the issues and would be in correspondence with the owner, when they would be addressed.</p>
22011/7	<p><b>Planning Matters</b> <b><u>Applications</u></b></p> <p><b>21/03705/FUL:</b> Proposed dwelling in lieu of extant Class Q prior approval (21/00911/COUQ) At Manor Barn , Whatcote Road, Fulready, Ettington CV37 7PE <b>Comments due by: 24 December 2021. No objection was submitted</b></p> <p><b>21/03304/FUL:</b> Insertion of roof light and gable dormer window within south elevation and erection of screen to staircase to facilitate use of first floor as living space above existing garage. (resubmission of application for expired permission 18/01780/FUL) At Spring Cottage , Idlicote Road, Fulready, Ettington CV37 7PE <b>Comments due by: 24 December 2021. No objection was submitted</b></p> <p><b>21/03317/FUL</b> Replacement windows and rear extension At Ixworth House, Fulready, Ettington, Stratford-upon-Avon CV37 7PE <b>Comments due by: 12 January 2022. No objection was submitted</b></p> <p><b>21/03851/FUL</b> Proposed vehicular access and boundary wall At Forge Cottage , Hockley Lane, Ettington, CV37 7SS. Highways had submitted concerns about the access and visibility which were shared by councillors. <b>It was resolved to submit comments to the SDC support the WCC Highways concerns.</b></p> <p><b>21/03979/FUL</b> Single storey rear and side extensions. New access and drive at Fir Cottage , 89 Banbury Road, Ettington, CV37 7SR The proposed extension does not allow sufficient additional parking for the increased residential capacity of the building. The current parking arrangements are already limited. The proposed access is close to the junction of Avon Close with Banbury Road and councillors were concerned about the potential road safety implications arising. <b>It was resolved that the Parish Council OBJECTS to the proposal.</b></p> <p><b><u>Appeals</u></b></p> <p><b>Application(s) reference: 20/02273/FUL</b> <b>Planning Inspectorate Reference Number: APP/J3720/W/21/3274945</b> <b>Appeal by</b> : Kendrick Homes LTD <b>Site at</b> : The Nurseries, Hockley Lane, Ettington, <b>Proposal</b> : 4 New Dwellings &amp; Garages</p>

	<p>It was noted the appeal has now been <b>withdrawn</b> and no further action will be taken on it.</p> <p><b><u>Other Matters</u></b></p> <p>a) <b>Meeting with Cala Homes:</b> it was resolved that Cllrs R Smith and J. Collins have an initial fact finding zoom meeting with Cala Homes. The clerk would contact Cala Homes and copy in both councillors to arrange a suitable date.</p> <p>b) <b>Revisit Neighbourhood Development Plan:</b> the merger of SDC and WDC would create the need for a new local plan which would supersede the current Ettington Neighbourhood Plan. It was resolved Cllr Smith contact the planning consultant who had supported the preparation of the current plan for advice.</p>
220112/8	<b>Finance Report</b> – The quarter 3 Finance Report previously circulated was noted and the list of payments approved
220112/9	<p><b>Clerk's Report</b> –</p> <ul style="list-style-type: none"> <li>• It was agreed that no further action on allotments be taken at this time</li> <li>• The Fulready defibrillator was costing £300 more than had been budgeted. It was noted that a grant may be available from Cllr I Seccombe. Clerk to investigate</li> <li>• The Ryepiece Community Orchard land handover was progressing. The Parish Council would not be taking possession until the entire site had been returned to a decent state</li> </ul>
220112/10	<b>Correspondence Report</b> – This was noted
220112/11	<b>MUGA – Appendix 4</b> The Chairman had contacted several suppliers and quotes had been received. Warwick School had installed the proposed surface which he hoped to visit. It was agreed the Chairman continue his investigations
220112/12	<b>Speeding – White Hatching</b> Cllr Houghton was not present. Nothing to report
220112/13	<b>Budget and Precept Request 2022-23</b> The revised budget had been circulated as Appendix 5. It was resolved that the 2022-23 budget be adopted and that the precept remain unchanged from 2021-22. The Clerk would submit the precept request for £39952.
220112/14	<b>CCTV Verbal Update:</b> Nothing to report.
220112/15	<b>Parish Meeting – Consideration of Minutes and any resulting actions.</b> Cllrs Collins and Whitfield were compiling the minutes. These would be added to the website
220112/16	<b>Three-yearly Tree Survey.</b> It was resolved that Wharton Natural Infrastructure Consultants (previously Wharton Arboriculture who have undertaken surveys in 2016 and 2019). be retained for the survey in Spring 2022. Clerk to arrange. The contract would be put out to tender end of this year for 2023-25
220112/17	<p><b>NS&amp;I Account: It was resolved:-</b></p> <p>a) That all outgoing members be removed from the mandate</p> <p>b) That Jane Carter, Clerk be the administrating signatory to the account</p> <p>c) That Charles Melville Wright be signatory to the account</p>
220112/18	<p><b>Clerk Handover</b></p> <p>a Verbal progress report: Jane Carter reported that the handover was continuing with two meetings already held and another planned to look at financial reporting.</p>

	<p>b File sorting and Purchase of appropriate size filing cabinets: the files held at the Community Centre needed to be sorted. An additional 3 filing cabinets were needed and the old ones containing archived material could go upstairs. Cllr Smith and Whitfield agreed to look at second hand cabinets for purchase. Volunteers would be needed to help sort the files once they were purchased. Items to go on next agenda</p>
220112/19	<p><b>Warwickshire Wildlife Trust :</b>  Cllr Lambert reported Warwickshire wildlife trust will be undertaking the work that was previously agreed in the grounds of the community centre. This will take place on two dates the 10th and 13th February. This will be the scarifying and seeding of the wildflower areas, as well as the work in the hedge with filling in gaps and removing some dead material.  To enable the works to take place vehicular access will be required and to this end there is a request for the usually locked gate situated between the MUGA and the public right of way to be unlocked on both occasions. It was resolved that Cllr Lambert meet the contractors on site. The hedge works and scarifying will generate some green waste. WWT are hoping to leave this green waste on site and create habitat by doing so. A suitable areas or more than one smaller areas perhaps in the grounds would need to be identified. It was resolved that Cllr Lambert identify the suitable areas.</p>
220112/20	<p><b>Working Groups</b>  a) <b>Football Field</b> – it was resolved that the football group should reconvene. Cllrs Houghton, Whitfield, Smith and Hughes would be on the group.  b) <b>Youth Project</b> – It was agreed that this be placed on the next agenda. The clerk to update councillors on progress with the appointed consultant.</p>
<p><b>Date of Next Meeting:</b> The meeting closed at 9.55 p.m. The next meeting would be held Wednesday 9 February 2022 7.30 p.m. at Ettington Community centre</p>	

**Adopted as a true record at the parish council meeting held on.....**

**Signature:** .....